

# QuickBrief

## MAKING A MISSING PERSONS REPORT TO THE POLICE

**This information is provided as guidance; to assist with decision making on considering making a missing persons report to the Police.**

**1** Where there is information to suggest an individual is at immediate risk of harm, the police should be contacted immediately.

**2** Where there are no immediate concerns, reasonable actions should be undertaken, in an attempt to locate that individual, prior to making a report to Police.

**3** Where reasonable actions have been undertaken and the person has not been located, there may be a requirement for Police intervention. In these circumstances, the Police should be contacted.

**4** As part of a call to Police all information should be shared regarding the individual and the concerns identified, together with details of actions already taken.

**5** Where a Police intervention is required, a Police response will be initiated. Please note that there will be occasions where a Police response will not be initiated straight away. Further reasonable enquiries for completion by the caller may be identified during the risk assessment process conducted by Police.